



Maintenance Officer Association (MOA)

6803 Whittier Avenue ♦ Suite 200 ♦ McLean, VA 22101 ♦ 703/442-8781

Dear Member:

Welcome to the Fifth Annual Maintenance Officer Association Convention. I am delighted to have so many of you here this year and I especially want to welcome those members who are attending their first MOA convention.

Thanks to an active and recruitive membership by you, we have grown to over 1300 members and matured in experience over the past year. Yet we are still in the throngs of adolescence, in this ever changing and evolutionary process. As the new administration continues this maturation process, they greatly need your help. So get involved and do your part in furthering the goals of your organization.

In an attempt to provide you some insight as to what the budgetary reductions mean to us logisticians, we will be introducing some prominent Air Staff and MAJCOM representatives whose thought provoking presentations we hope you will enjoy. Among them will be Lieutenant General Charles C. Mc Donald, Deputy Chief of Staff for Logistics and Engineering, Headquarters U.S. Air Force; Major General Lewis G. Curtis, commander of the San Antonio Air Logistics Center, Kelly Air Force Base, Texas; and Major General Edward R. Bracken, Director of Logistics Plans and Programs, Office of the Deputy Chief of Staff for Logistics and Engineering, Headquarters U.S. Air Force.

There are several private sector contractors who will be joining us. I ask each of you to make a personal effort to meet with these individuals who represent some of the largest producers/suppliers of products utilized by you and the active military community. Please make them welcome.

For those of you who are arriving from outside the San Antonio area, you will have an opportunity to visit our historic and scenic host city as well as the Air Logistics Center at Kelly Air Force Base.

In closing, as the outgoing president of MOA, I want to thank you for your support. It is gratifying to know so many of you are in attendance -- it means you want to be involved in this great organization. It is my hope you have and enjoyable time in San Antonio, and a long relationship with the men and women of MOA.

Sincerely,

Raymond L. Reed, II
Lieutenant Colonel, USAF
President

1988 MOA Convention
Contractor Attendees/Booths

<u>Contractor/Rep</u>	<u>Booth Loc</u>	<u>Address</u>
Dyn Corp John Merryman	Madero Central	6801 Calmount Ave Forth Worth TX 76116
General Electric Chuck Twiner	"	826-9601
Hawker Pacific Robert Griswell	"	1225 Jefferson Davis Highway Suite 600/Arlington Va 22202 (703) 486-5696
Logis-Tech Dennis Whightman Dick Thompson	"	(703) 684-7117
MBB Heinrich Guinzer Ralph Oliver	"	(512) 677-8586
Perkin Elmer Maureen Heath	"	2771 N. Gary Ave P.O. Box 2801 Pomona Ca 91769-2801 (714) 593-3581
Pratt & Whitney "Bo" Babin	No Booth	(202) 785-7434

PROPOSED
July, 1988

**BYLAWS
OF
MAINTENANCE OFFICER ASSOCIATION**

ARTICLE I

General

Section 1. Name and Location. The name of the organization is the Maintenance Officer Association, hereinafter referred to as the "MOA." The headquarters of the organization shall be in the Metropolitan Washington, D.C. area.

Section 2. Purpose. The purpose of MOA is to enhance the mission of the United States Air Force through concerted efforts to promote quality maintenance, professional development of maintenance officers, and an open forum for leadership, management and technical interchange. MOA seeks to enhance the professional stature of the maintenance officer and improve the maintenance environment.

Section 3. Limitations. The organization shall be nonprofit, nonpartisan, and nonsectarian. No compensation (salary) shall be paid to any officer or committee member. No part of the net earnings of MOA shall inure to the benefit of, or be distributable to, its members, officers, or other private persons, except that MOA shall be authorized and empowered to pay reasonable compensation for services rendered. No substantial part of the activities of MOA shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and MOA shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. MOA shall not carry on any activities inconsistent with the requirements for associations exempt from Federal Income Tax under Section 501 (c)(3) of the Internal Revenue Code of 1954, as amended.

ARTICLE II

Membership

Section 1. Qualifications. Every person shall be eligible for membership in MOA who is:

- a) A professional maintenance officer or civilian equivalent on active duty with, or retired from, the United States Air Force, Air Force Reserve or Air National Guard, or
- b) Associated with a maintenance-related organization.

Section 2. Selection.

a) Candidates for membership must be sponsored by a MOA member in good standing. The sponsor shall submit to MOA the candidate's name, present duty assignment/station, and mailing address. Military nominees commissioned in a field other than maintenance shall be so identified, and maintenance duty history submitted to substantiate maintenance credentials. Civilian nominees must indicate relationship to the maintenance career field.

b) Nominee qualifications will be reviewed by the Executive Board. Notification of membership acceptance will be forwarded directly to the nominee.

Section 3. Types of Membership.

a) Active Member. Those members qualifying and selected under Sections 1 and 2 of Article II will be known as Active Members with authority to vote and hold office.

b) Life Member. Those Active Members who pay life membership dues. Life Members may vote and hold office.

c) Honorary Member. Membership conferred upon an individual as a compliment. Such membership confers no rights or privileges and Honorary members may not vote or hold office.

d) Associate Member. This type of membership can be extended to corporations, organizations, associations, or individuals who do not qualify under Section 1 of Article II. Nominations for an Associate Member must originate with an Active Member in good standing. The nomination will be reviewed by the Executive Board for appropriateness, and forwarded to the Policy Council with a recommendation for approval/disapproval. Associate members will be eligible to receive a copy of MOA publications and can participate in MOA sponsored activities. Associate members may serve in an advisory capacity, but may not vote or hold office.

Section 4. Dues. A dues structure will be established by the Executive Board for approval by the Policy Council. Membership dues shall be at a rate or rates, and payable at such intervals, as prescribed by the Policy Council. Life Member dues are established at ten times the annual dues in effect at the time of request.

Section 5. Termination.

a) Any member may resign from the organization upon written notice to the Executive Board. In such an event, dues, in whole or in part, are not refundable.

b) Membership will be terminated for nonpayment of dues after ninety (90) days from the due date, unless otherwise extended by the Executive Board. Extension will be based upon written request by the member setting forth cause.

c) Membership may be terminated by a two-thirds vote of the Policy Council for conduct unbecoming a member or prejudicial to the aims or reputation of the organization after notice and opportunity for a hearing by the Executive Board are afforded the member. In the event of termination, dues, in whole or in part, are not refundable.

d) Members who have resigned or whose membership has been terminated must requalify for membership as set forth in Section 2 of this Article, except that, additionally, final approval shall rest with the Policy Council.

ARTICLE III

Executive Board

Section 1. Composition. The Executive Board shall consist of the elected officers.

Section 2. Responsibilities. The Executive Board shall handle the normal business of the organization and carry out specific responsibilities outlined in these Bylaws.

Section 3. Quorum. A quorum for conducting the business of the Executive Board shall not be less than one-half of the members of the Board empowered to vote.

ARTICLE IV

Policy Council

Section 1. Composition. The Policy Council shall be composed of all members of the current Executive Board and the two previous Presidents, Vice Presidents, Secretaries, and Treasurers of MOA, if currently MOA members.

Section 2. Terms and Vacancies. The normal term of a Policy Council member will not exceed six years - two years as current officer of MOA and service through two subsequent elections. Vacancies shall be filled by a majority vote of the Policy Council. Nominees to fill vacancies shall be drawn from previous Executive Board membership (any position), and individuals will serve only the balance of the vacated term.

Section 3. Responsibilities. The responsibilities of the Policy Council shall be to establish and set MOA policy, oversee the activities of the Executive Board, and act in an advisory capacity for the day-to-day operation of the organization.

Section 4. Quorum. A quorum for conducting the business of the Policy Council shall be not less than five of the members of the Council empowered to vote.

ARTICLE V

Officers

Section 1. Composition.

a) There shall be the following elected officers: President, Vice President, Secretary, and Treasurer.

b) Other officers, such as additional vice presidents, recording secretary, or corresponding secretary, may be established by a majority vote of the Policy Council, as needed, without requiring a vote by the general membership. However, officers to fill any newly established positions will be elected at the earliest general election by the membership under the same procedures outlined in Article VI. Temporary appointments prior to the general election will be made by majority vote of the Policy Council.

Section 2. Area Restriction. In order to provide effective organization and management, all MOA officers must reside in the Greater Washington, D.C. area at the time of their election.

Section 3. Term. All officers shall serve for a term of two (2) years or until their successor assumes the duties of the office. An officer may not serve two consecutive terms in the same position. There must be an interval of at least one administration between each term.

DISCUSSION OF SIGNIFICANT CHANGES TO BYLAWS

The proposed Bylaws contain a number of significant changes which will improve member participation, streamline operations, provide more management flexibility, reduce the potential for future legal problems, and bring the wording into compliance with the Internal Revenue Code. A discussion of the changes is provided below.

1. Article I - General

Updates the location of MOA Headquarters to Metropolitan Washington, D.C. area, better states the purposes of MOA, and adds limitations for 501(c)(3) organizations required by the Internal Revenue Code concerning compensation of officials, inurement of benefits to members, and lobbying activities.

Pros: Updates the Bylaws to reflect current situation and regulations
Helps avoid potential future legal problems.

Cons: None

2. Article II - Membership

Membership approval process. Any eligible individual nominated by an Active Member will be immediately reviewed and approved by the Executive Committee. Previously, the nomination went before a permanent 10-member Membership Committee and any one negative vote disqualified the candidate. Notification of membership acceptance goes directly to the nominee instead of via the sponsor.

Pros: Provides a faster, easier process to become a member
Eliminates administrative work
Eliminates "blackballing"
Reduces potential for lawsuits

Cons: Increases the possibility of allowing an unsuitable person to become a member
Eliminates absolute control of any one officer over who can become a member.

Types of Membership. Membership categories are increased with the addition of Life Member, Honorary Member, and Associate Member. The Friend of MOA category is dropped.

Pros: Expands membership categories and permits participation by organizations

Cons: None

3. Article IV - Policy Council

Streamlines the Policy Council, deleting the 10-member Membership Committee with its indefinite (lifetime) term, but provides continuity by having the two previous Executive Boards be members.

Pros: Streamlines the Policy Council
Insures both continuity and a regular changing of leadership
Limits the period of time some people serve from lifetime to about six years.

Cons: None

4. Article V - Officers.

Provides that the Treasurer will make semiannual financial reports to the membership instead of a report in every newsletter.

Pros: Provides more space in the newsletter for more important material
Reduces the workload of the Treasurer

Con: Limits detailed financial information to members to twice a year from about six times a year

Adds the position of Secretary and eliminates the position of Assistant Treasurer

Pros: The position of Secretary is required by Virginia law and serves a useful purpose
There is insufficient workload to warrant an Assistant Treasurer

Cons: None

Requires that all officers reside in the Greater Washington, D.C. area at the time of their election

Pros: Enables the Executive Committee to get together more easily and to be accessible to MOA's business office

Con: Prevents good candidates for office who reside outside the Washington area from being nominated